

Report of the Head of Licensing and Registration

Report to the Licensing Sub Committee

Date: 3rd January 2012

Subject: Application for the grant of a premises licence for Ings Hotel 45 Ings Lane, Guiseley, Leeds, LS20 9HR

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

This is an application for the grant of a premises licence for Ings Hotel 45 Ings Lane, Guiseley, Leeds, LS20 9HR.

The application is for the grant of a premises licence for the same activities, days and hours that are in force on the existing premise licence, with the addition of Provision of Facilities for Dancing and Entertainment of a similar description to facilities of making music and dancing.

The reason for the application being made is to include within the area covered by the premises licence a marquee.

Responsible authorities and Ward Members have been notified of this application.

The application has attracted a representation from a Responsible Authority.

Purpose of this Report

- 1.1 To advise Members of an application made under section 17 of the Licensing Act 2003 ("the Act") for a premises licence in respect of the above mentioned premises.
- 1.2 Members are required to consider this application due to the receipt of representations.

2.0 History of Premises

- 2.1 An application for the conversion and variation of the former Justice's Licence was submitted in August 2005. No objections to the conversion application were submitted and therefore this application was granted for the existing activities and hours.

Due to the receipt of objections to the variation application this application was listed for hearing before the Licensing Sub Committee at their hearing on the 27th September 2005

At the hearing the Licensing Sub Committee resolved to grant the application, in part, as follows:-

Supply and sale of alcohol (on and off the premises) and live music,

Sunday to Thursday 11:00 to 23:00

Friday and Saturday 11:00 to 00:00

The premises to remain open 30 minutes after the last sale of alcohol

Liaison Enforcement officers advise that they received a complaint GE/001501 from a resident of Ings Lane, the complaint alleged after hours drinking & music, noise from music, taxis and dogs.

There were also other allegations against the Designated Premises Supervisor and his wife.

As a result Liaison Enforcement Officers and West Yorkshire Police held a meeting with the DPS Mr. Moran at Utley Police Station on the 7th July 2011.

Mr. Moran did not admit any breaches of the Licensing Act 2003 but did admit to having a verbal disagreement with the complainant the previous year and felt that the complainant was victimising the premises and was the only person who ever complained.

Further visits to the complainant's property by West Yorkshire Police and Environment and drive bys by WYP showed no further issues and the complainant reported improvement following the joint actions.

As a result the complaint was closed on the 11th October 2011.

3.0 The Application

3.1 The applicant is Punch Taverns PLC,

3.2 The application form may be found at Appendix A to this report.

3.3 In summary the application is for

Sale by Retail of Alcohol (on & off the Premises)

Live Music – both indoors and outdoors

Recorded Music – both indoors and outdoors

Facilities for Dancing – both indoors and outdoors

Facilities for Entertainment of a similar description – both indoors and outdoors

Sunday to Thursday 11:00 to 23:00

Friday and Saturday 11:00 to 00:00

The premises to remain open 30 minutes after the last sale of alcohol.

Non Standard timings as follows:-

A further additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and every August Bank Holiday weekend.

A further additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for the Easter Bank Holiday weekend.

A further additional hour every Christmas Eve

A further additional hour every Boxing Day

On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours the following day.

4.0 Other matters relevant to the application

4.1 It is brought to members attention that regulated entertainment will not be provided outdoors other than within the Marquee shown on the licensing plan – See Appendix D

4.2 Also regulated entertainment provided outdoors will cease at 22:00

4.3 At the time of writing this report there were no implications for equality and diversity. Any decision taken by the Licensing Sub-Committee will be in accordance with the four licensing objectives as prescribed by the Licensing Act 2003.

5.0 Steps to promote the Licensing Objectives

5.1 The applicant proposes to take specific steps to promote the licensing objectives identified in section "P" of the application form.

6.0 Proposed Designated Premises Supervisor

6.1 Mr Joseph Moran intends to be the Designated Premises Supervisor.

7.0 Location

7.1 A map which identifies the location of this premise is attached at Appendix B.

8.0 Representations

8.1 Under the Act representations can be received from responsible authorities or interested parties. Representations must be relevant and, in the case of an interested party, must not be frivolous or vexatious.

8.2 Representations from Responsible Authorities

8.2.1 Representations have been received from Leeds City Council's Environmental Protection Team in their capacity as a responsible authority.

8.2.2 This representation remains as a matter for Members consideration. A copy of the same may be found at Appendix C

8.3 Representations from Interested parties

8.4 There are no representations from Members of the Public

9.0 Options Available to Members

9.1 The Licensing sub-committee must take such of the following steps as it considers necessary for the promotion of the licensing objectives:

- Grant the application as requested.
- Grant the application whilst imposing additional conditions and/or altering in any way the proposed operating schedule.
- Exclude any licensable activities to which the application relates.
- Refuse to specify the said person as the designated premises supervisor.
- Reject the whole or part of the application.

9.2 Members of the licensing sub committee are asked to note that they may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be necessary in order to promote the licensing objectives.

10.0 Background Papers

- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Licensing Policy

- Representations received from Interested Parties

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

I/We Punch Taverns Plc

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
Ings Hotel Ings Lane Guiseley			
Post town	LEEDS	Post code	LS20 8DA
Telephone number at premises (if any)	01943 873315		
Non-domestic rateable value of premises	£31,500		



Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick yes

- | | | | |
|-----|---|-------------------------------------|-----------------------------|
| a) | an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) | a person other than an individual * | | |
| | i. as a limited company | <input checked="" type="checkbox"/> | please complete section (B) |
| | ii. as a partnership | <input type="checkbox"/> | please complete section (B) |
| | iii. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| | iv. other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) | a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) | a charity | <input type="checkbox"/> | please complete section (B) |
| e) | the proprietor of an educational establishment | <input type="checkbox"/> | please complete section (B) |
| f) | a health service body | <input type="checkbox"/> | please complete section (B) |
| g) | a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales | <input type="checkbox"/> | please complete section (B) |
| ga) | a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England | <input type="checkbox"/> | please complete section (B) |
| h) | the chief officer of police of a police force in England and Wales | <input type="checkbox"/> | please complete section (B) |

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over <input type="checkbox"/> Please tick yes					
Current postal address if different from premises address					
Post Town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over <input type="checkbox"/> Please tick yes					
Current postal address if different from premises address					
Post Town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Punch Taverns PLC
Address Jubilee House Second Avenue Burton Upon Trent DE14 2WF
Registered number (where applicable) 03752645
Description of applicant (for example, partnership, company, unincorporated association etc.) Company
Telephone number (if any) 01283 501600
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

Day Month Year
Immediately
upon the grant of
the application.

If you wish the licence to be valid only for a limited period,
when do you want it to end?

Day Month Year

Please give a general description of the premises (please read guidance note1)

Public house with an external drinking area, external smoking area and a temporary marquee.

If 5,000 or more people are expected to attend the premises at
any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Wed			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Thur					
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Tue			
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Tue					
			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Wed					
Thur					
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day				Start	Finish
				Outdoors	<input type="checkbox"/>
Mon	11:00	23:00		Both	<input checked="" type="checkbox"/>
Tue	11:00	23:00		<u>Please give further details here</u> (please read guidance note 3)	
Wed	11:00	23:00		<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)	
Thur	11:00	23:00			
Fri	11:00	00:00		<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Sat	11:00	00:00			
Sun	11:00	23:00	<p>A further additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and every August Bank Holiday weekend.</p> <p>A further additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for the Easter Bank Holiday weekend.</p> <p>A further additional hour every Christmas eve.</p> <p>A further additional hour every Boxing Day.</p> <p>On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.</p>		

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	11:00	23:00	<u>Please give further details here</u> (please read guidance note 3)	Both	<input checked="" type="checkbox"/>
Tue	11:00	23:00			
Wed	11:00	23:00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)		
Thur	11:00	23:00			
Fri	11:00	00:00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat	11:00	00:00			
Sun	11:00	23:00	<p>A further additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and every August Bank Holiday weekend.</p> <p>A further additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for the Easter Bank Holiday weekend.</p> <p>A further additional hour every Christmas eve.</p> <p>A further additional hour every Boxing Day.</p> <p>On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.</p>		

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)		
Tue					
			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Wed					
Thur					
Fri					
Sat					
Sun					

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p><u>Please give a description of the type of entertainment you will be providing</u></p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p><u>Please give further details here</u> (please read guidance note 3)</p>		
Wed					
Thur			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)</p>		
Fri					
Sat			<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>		
Sun					

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u>	
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)	
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) <u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4) <u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Mon				
Tue				
Wed				
Thur				
Fri				
Sat				
Sun				

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			<u>Will the facilities for dancing be indoors or outdoors or both – please tick</u> (see guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give a description of the facilities for dancing you will be providing</u>			
Mon	11:00	23:00	<u>Please give further details here</u> (please read guidance note 3)			
Tue	11:00	23:00				
Wed	11:00	23:00	<u>State any seasonal variations for providing dancing facilities</u> (please read guidance note 4)			
Thur	11:00	23:00				
Fri	11:00	00:00	<u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)			
Sat	11:00	00:00				
Sun	11:00	23:00	A further additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and every August Bank Holiday weekend. A further additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for the Easter Bank Holiday weekend. A further additional hour every Christmas eve. A further additional hour every Boxing Day. On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.			

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u> Karaoke		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Mon	11:00	23:00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	11:00	23:00	<u>Please give further details here</u> (please read guidance note 3)		
Wed	11:00	23:00			
Thur	11:00	23:00	<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Fri	11:00	00:00			
Sat	11:00	00:00	<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun	11:00	23:00	A further additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and every August Bank Holiday weekend. A further additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for the Easter Bank Holiday weekend. A further additional hour every Christmas eve. A further additional hour every Boxing Day. On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.		

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4) Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) A further additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and every August Bank Holiday weekend. A further additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for the Easter Bank Holiday weekend. A further additional hour every Christmas eve. A further additional hour every Boxing Day. On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.		
Mon	11:00	23:00			
Tue	11:00	23:00			
Wed	11:00	23:00			
Thur	11:00	23:00			
Fri	11:00	00:00			
Sat	11:00	00:00			
Sun	11:00	23:00			

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name Joseph Moran	
Address 45 Ings Lane Guiseley Leeds	
Postcode	LS20 9HR

Personal Licence number (if known) PERL/01761/05
Issuing licensing authority (if known) Leeds City Council

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

There is no entertainment of an adult or sexual nature at the premises and there are no restricted film exhibitions on site.

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	11:00	23:30	
Tue	11:00	23:30	
Wed	11:00	23:30	
Thur	11:00	23:30	
Fri	11:00	00:30	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5) A further additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and every August Bank Holiday weekend.
Sat	11:00	00:30	
Sun	11:00	23:30	A further additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for the Easter Bank Holiday weekend.

			<p>A further additional hour every Christmas eve.</p> <p>A further additional hour every Boxing Day.</p> <p>On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.</p>
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P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

b) The prevention of crime and disorder

Adopt the check 21 proof of age scheme in accordance with guidance issued by West Yorkshire Police.

Participate in a Local Pubwatch scheme or licensing association where one exists, that is recognised by West Yorkshire Police.

When permission is sought for the sale or supply of alcohol during non standard hours (excluding Bank Holidays listed within the application form) the applicant shall apply for a temporary event notice, giving West Yorkshire Police at least 10 clear working days written notice.

c) Public safety

Public Safety will be maintained at the premises as the outlet has a fire alarm, smoke detectors, illuminated fire exit signage, fire fighting equipment and emergency lighting. There is disabled access into the outlet and the toilets will accommodate wheelchair access.

The Designated Premises Supervisor will ensure that written records of all accidents and safety incidents involving members of the public are kept. The Designated Premises Supervisor shall ensure that these will be made available at the request of an authorised officer.

The Designated Premises Supervisor will ensure that regular safety checks of premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.

The Designated Premises Supervisor will ensure that electrical installations will be inspected on a periodic basis (at least every 3 years or so at a frequency specified in writing) by a suitable qualified and competent person. The Designated Premises Supervisor will ensure that inspection records/certificates will be kept. These will be made available at the request of an authorised officer.

The Designated Premises Supervisor will ensure a procedure for dealing with unwell members of the public will be in place, including those who appear to be affected by alcohol or drugs. The DPS will ensure staff will be appropriately trained in such procedures.

The Designated Premises Supervisor will ensure that all floor surfaces will be suitable slip resistant, kept in good condition and free of obstructions to prevent slips, trips and falls.

Before opening to the public the Designated Premises Supervisor will ensure that checks are undertaken to ensure all access to the premises are clear for emergency vehicles. The Designated Premises Supervisor shall ensure that regular checks will be undertaken by him when the premises are open.

The Designated Premises Supervisor will ensure that a suitably trained First Aider or appointed person will be provided at all times when the premises are open.

The Designated Premises Supervisor will ensure that adequate and appropriate First Aid equipment will be available on the premises.

The Designated Premises Supervisor will ensure that during opening hours the cellar door must be kept locked or adequately supervised to prevent unauthorised access by the public.

The Designated Premises Supervisor will ensure that where strobes, lasers, smoke machines or any other special effects equipment may be used a written health and safety policy covering all aspects of their use will be provided. The Designated Premises Supervisor shall ensure that staff will be appropriately trained.

The Designated Premises Supervisor will ensure that no strobes, lasers, smoke machines or any other special effects will be used at the premises unless there is a clearly displayed warning at the entrance that such equipment is in use.

The Designated Premises Supervisor will ensure that if used, any temporary electrical wiring and distributors will be inspected by a qualified and competent person before these are put into use; and an inspection record/certificate will be retained for inspection by an authorised officer.

Adequate signage will be provided by the area in which children's play apparatus is located, stating no glasses beyond this point. Glasses will be collected regularly from the external beer garden, at least every 30 minutes after 21:00.

d) The prevention of public nuisance

Regulated entertainment will not be provided outdoors other than within the Marquee shown on the Licensing Plan.

Regulated entertainment provided outdoors will cease at 22:00.

e) The protection of children from harm

All children must leave the premises by 21:00 unless dining or attending a prebooked private function.

There is no entertainment of an adult or sexual nature at the premises and there are no restricted film exhibitions on site.

Children will be protected from harm as no unaccompanied children are allowed on the premises.

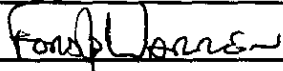
Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	7 th November 2011
Capacity	Solicitors to the Applicant

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Ford & Warren Solicitors, Westgate Point, Westgate (ref: ML/27844/xxxx/700623/JGC)

Post town	Leeds	Post code	LS1 2AX
-----------	-------	-----------	---------

Telephone number (if any)	0113 2436601
---------------------------	--------------

If you would prefer us to correspond with you by e-mail your e-mail address (optional)
edward.smith@forwarn.com

M.L

Consent of individual to being specified as premises supervisor

JOSEPH MORAN

1

[full name of prospective premises supervisor]

of INGS HOTEL
INGS LANE
GUISELEY
LS20 9HR.

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

To vary a premises licence to specify an individual as the DPS

[type of application]

by

Punch Taverns

[name of applicant]

relating to a premises licence

PREM/01131

[number of existing licence, if any]

for

INGS HOTEL,
INGS LANE,
GUISELEY
LS20 9HR.

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Punch Taverns

[name of applicant]

concerning the supply of alcohol at

INGS HOTEL,
INGS LANE,
GUISELEY
LS20 9HR.

[name and address of premises to which application relates]

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

LEEDS/PERL/01761/05

[insert personal licence number, if any]

Personal licence issuing authority

LEEDS CITY COUNCIL.

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed

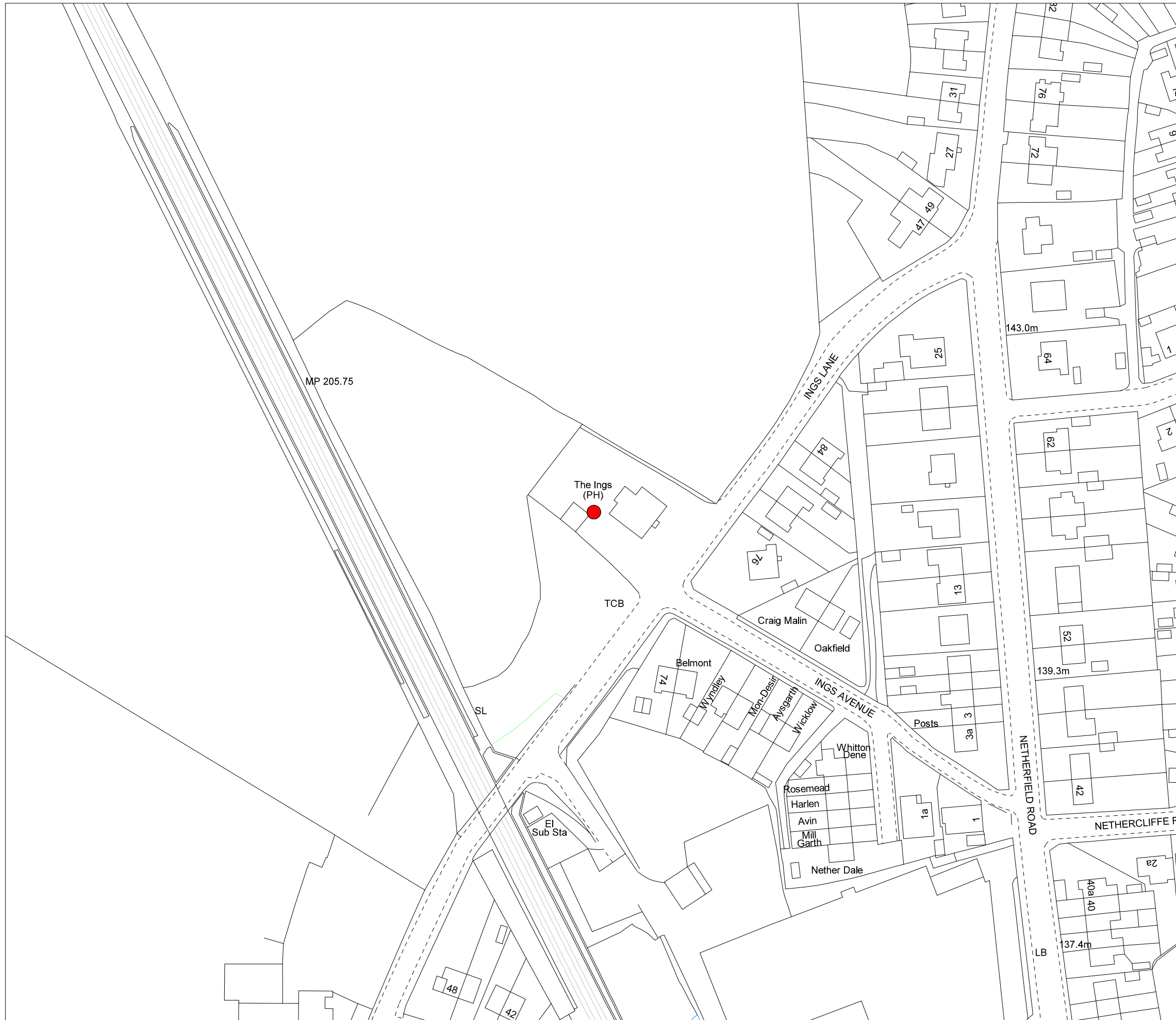


Name (please print)

JOSEPH MORAN

Date

4TH NOVEMBER 2011



Key	
□	- Non-Premises Licence / Terminated Licence
■	- Private Members Club
* (blue)	- Community Premises (With Alcohol)
* (grey)	- Community Premises (Without Alcohol)
◆ (blue)	- Entertainment Only
❖ (blue)	- Outdoor Space – High Capacity
+	- Late Night Refreshment
▲ (blue)	- Off Licence
● (blue)	- On Licence (Primary Use)
■ (blue)	- On Licence (Secondary Use)

This map is based upon the Ordnance Survey's digital data with the permission of the Ordnance Survey on behalf of the controller of Her Majesty's Stationary Office

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Title:	Ings Hotel, Ings Lane, Guiseley, Leeds, LS20 9HR
Sub Title:	Application for the grant of a premises licence
Date:	20 December 2011
Scale:	1:1250





Key	
□	- Non-Premises Licence / Terminated Licence
★	- Private Members Club
✱	- Community Premises (With Alcohol)
✱	- Community Premises (Without Alcohol)
◆	- Entertainment Only
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Title:	Ings Hotel, Ings Lane, Guiseley, Leeds, LS20 9HR
Sub Title:	Application for the grant of a premises licence
Date:	20 December 2011
Scale:	1:10000





Ford & Warren Solicitors
Westgate Point
Westgate
Leeds
LS1 2AX

Environmental protection team
Leeds City Council
Knowsthorpe Gate
Cross Green
Leeds LS9 0NP

Contact: Mrs Rachael Teale
Tel: 0113 395 1168
Fax: 0113 247 4947
rachael.teale@leeds.gov.uk
Our reference: PREM/03110/001
1 December 2011

Dear Sir/Madam

Licensing Act 2003

Name of Premises: Ings Hotel

Address: 45 Ings Lane, Guiseley, Leeds, LS20 9HR

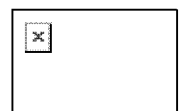
Thank you for submitting your application for the above premises.

Leeds City Council's environmental action service is of the opinion that your application contains insufficient information about how you intend to meet the licensing objective of the prevention of public nuisance. We therefore confirm that we are submitting a formal objection to your application.

However you could meet this objective by incorporating certain identified measures within your operating schedule. Therefore, please find enclosed a document which at part 1 contains the suggested measures which we consider are proportionate and appropriate to the nature of your application.

If you are in agreement with the suggested measures then please complete and sign part 2 of the enclosed form and return the complete document to me as soon as possible. Once we receive this it will be taken that you wish the licensing authority to amend your operating schedule to incorporate the proposed measures. If you have any questions please do not hesitate to contact me.

If you disagree with the suggested measures, then please complete part 3 and return the complete document to me as soon as possible.



If the opening hours as proposed under this application are different to those on the current planning approval, then you should also make an application for variation of hours to planning services . If you operate without planning permission, this may result in a breach of the relevant planning condition. If you wish to discuss this matter further please contact the development enquiry centre 0113 222 4409.

Yours faithfully

A handwritten signature in cursive script, appearing to read 'R Teale', written in a light grey or blue ink.

Mrs Rachael Teale
Senior environmental health officer

Encs

PART 1

To be completed by the responsible authority

Leeds City Council's Environmental Action Service Proposed Controlled Measures under the Licensing Act 2003

Name of Premises: Ings Hotel

Address: 45 Ings Lane, Guiseley, Leeds, LS20 9HR

The premise is located in a residential area with properties facing the premises and fields to the rear. The premises has operated for a number of years under the present management and they have held events in the marquee on an adhoc basis. The application is to operate under the present licensed hours but the include a temporary marquee in the garden.

Having considered the application under the Licensing Act 2003 for the above premises, the Leeds City Council's environmental action service considers that the following measures are proportionate and necessary in order to promote the following licensing objective:

- Prevention of public nuisance

Noise and Vibration

1. The temporary marquee should not exceed the size on the plan or be sited anywhere else on the site.
2. Noise from a licensable activity at the premises will not be audible at the nearest noise sensitive premises which are Ings lane and Ings Avenue.
3. There shall be no external loudspeakers attached to the building.
4. Bottles will not be placed in any external receptacle between 11 pm and 7 am the following day to minimise noise disturbance to neighbouring properties.
5. Noise from plant or machinery shall not be audible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant and machinery shall be regularly serviced and maintained to meet this level.
6. The PLH/DPS will ensure patrons use beer gardens, external areas and play areas in a manner which does not cause disturbance to nearby residents and business in the vicinity. Patrons will not use such areas after 10 pm except for smoking.
7. The activities of persons using the external areas shall be monitored after 10 pm and they shall be reminded to have regard to the needs of local residents and to refrain from shouting and anti social behaviour etc when necessary.

Transport / Pedestrian Movement

8. Clear and legible notices will be displayed at exits, car parks and other circulatory areas requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti-social behaviour.

A handwritten signature in cursive script, appearing to read "R. Meate".

Signed:

Dated: 1st December 2011

PART 2

To be completed by the applicant or applicant's representative

Consent for Proposed Controlled Measures under the Licensing Act 2003

Name of Premises: Ings Hotel

Address: 45 Ings Lane, Guiseley, Leeds, LS20 9HR

I / We

confirm that I am / we are the applicant / the applicant's representative (*delete as appropriate*) for the premises as stated above.

In signing this document I / we agree with the measures proposed by Leeds City Council's environmental action service, and we provide our consent for the licensing authority to incorporate the said measures into the operating schedule for the stated premises.

Signed:

Dated:

Please return this document to:

Environmental protection team
Leeds City Council
Knowsthorpe Gate
Cross Green
Leeds LS9 0NP

PART 3

To be completed by the applicant or applicant's representative

Proposed Controlled Measures under the Licensing Act 2003

Name of Premises: Ings Hotel

Address: 45 Ings Lane, Guiseley, Leeds, LS20 9HR

I / We

confirm that I am / we are the applicant / the applicant's representative (*delete as appropriate*) for the premises as stated above.

I / We formally advise that we are not prepared to accept the proposed measures as suggested by Leeds City Council's environmental action service.

In this instance we understand that Leeds City Council's environmental action service will maintain their representation to my /our application, which will now proceed to a hearing before the licensing sub-committee.

Signed:

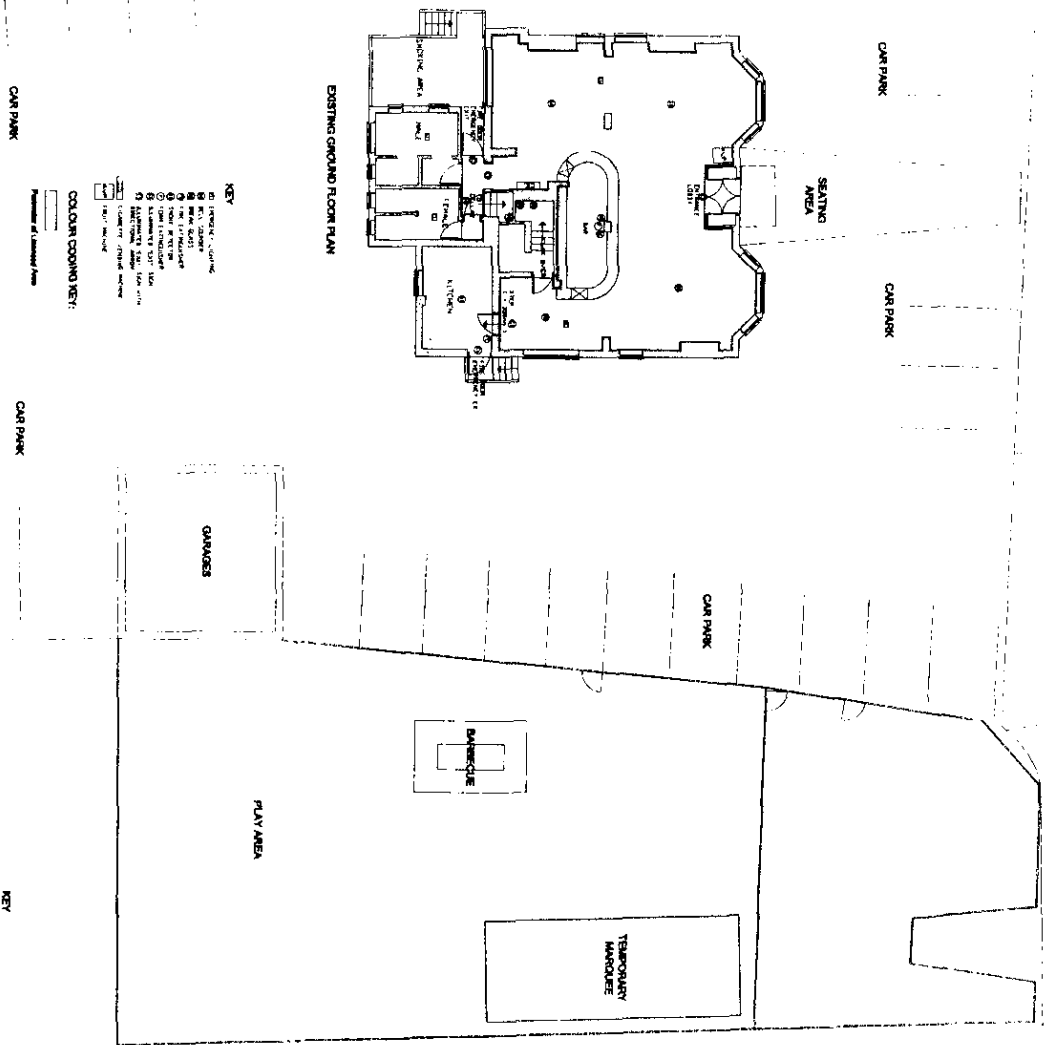
Dated:

Please return this document to:

Environmental protection team
Leeds City Council
Knowsthorpe Gate
Cross Green
Leeds LS9 0NP

ENTERTAINMENT LICENSING
 07 NOV 2011
RECEIVED

EXISTING GROUND FLOOR PLAN



- KEY**
- 1. RECEPTION/STAIRS
 - 2. BAR
 - 3. KITCHEN
 - 4. RESTROOMS
 - 5. OFFICE
 - 6. STORAGE
 - 7. LOBBY
 - 8. STAIRS
 - 9. ENTRANCE
 - 10. EXIT
 - 11. SERVICE STAIRS
 - 12. SERVICE ENTRANCE
 - 13. SERVICE EXIT
 - 14. SERVICE STAIRS
 - 15. SERVICE ENTRANCE
 - 16. SERVICE EXIT
- COLOR COORDS KEY:**
- 1. LIGHT GREEN
 - 2. LIGHT BLUE
 - 3. LIGHT RED
 - 4. LIGHT YELLOW
 - 5. LIGHT PURPLE
 - 6. LIGHT PINK
 - 7. LIGHT ORANGE
 - 8. LIGHT BROWN
 - 9. LIGHT GREY
 - 10. LIGHT BLUE
 - 11. LIGHT GREEN
 - 12. LIGHT RED
 - 13. LIGHT YELLOW
 - 14. LIGHT PURPLE
 - 15. LIGHT PINK
 - 16. LIGHT ORANGE
 - 17. LIGHT BROWN
 - 18. LIGHT GREY
- Number of Licensed Area

- KEY**
- 1. RECEPTION/STAIRS
 - 2. BAR
 - 3. KITCHEN
 - 4. RESTROOMS
 - 5. OFFICE
 - 6. STORAGE
 - 7. LOBBY
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 - 15. LIGHT PINK
 - 16. LIGHT ORANGE
 - 17. LIGHT BROWN
 - 18. LIGHT GREY
- Number of Licensed Area

BY DESIGN
 ARCHITECTURAL DESIGN
 11, THE SQUARE, LEEDS LS2 9JF
 TEL: 0113 275 4444
 WWW.BYDESIGN.CO.UK

PUNCH TAVERNIS
 THE INGS,
 45 INGS LANE, GUNSELEY,
 LEEDS, LS20 9HR

PREMISES LICENSE PLAN WITH MARQUEE

1:1000A1
 OCT '11 2776/01